

Residential Rental Group, LLC.
855 NE 25th Avenue, Hillsboro, Oregon 97124

APPLICATION REQUIREMENTS

1. All persons 18 years of age and older that will be living in the home are required to apply and be screened. NO EXCEPTIONS.
2. All applications must be filled out completely and signed by each applicant.
3. There is a \$50 application fee for each applicant. The application fee is required for processing and is NON-REFUNDABLE.
4. Photo I.D. (drivers license, military id, or passport) is required at the time an application is submitted, A copy will be kept in your file.
5. Reliable documentation and telephone numbers for all rental history must be provided.
6. We require the last two pay stubs and or offer letter as employment verification at the time an application is submitted. If you are self employed you will be required to submit a copy of last years tax returns and or bank statements as verification.
7. All intended residents must be listed on application.
8. All pets must be listed on application.

APPLICANT SCREENING CRITERIA

1. Qualifying is based on income, credit history, rental history and/or previous home ownership, and a criminal background check.
2. Applicant must have a valid social security card number.
3. Applicant must earn a minimum of three times the stated monthly rent.
4. Any eviction, foreclosure, or bankruptcy history in the past six years, will be denied.
5. Rental references with three or more late payments, NSF's, or 72 hour notices within a 12 month period will be denied.
6. Rental history reflecting past due and unpaid charges will be denied.
7. Rental history reflecting unauthorized occupants/pets or complaints due to noise or filth/clutter will be denied
8. A conviction, guilty plea or no-contest plea for any felony or gross misdemeanor involving serious injury, assault, intimidation, kidnapping, death, arson, rape, sex crimes and/or child sex crimes, extensive property damage or drug related offenses (sale, manufacture, delivery or possession with intent to sell) burglary/robbery, forgery or weapons charges will be denied.
9. The application process takes 24 to 48 business hours.
10. Any false information given is reason for denial.

APPROVED APPLICATION POLICIES AND PROCEDURES

1. Upon approval 50% of the total security deposit must be paid in full with certified funds (cashier's check or money order) within 48 hours. If we do not receive funds in full within 48 hours, the application will be cancelled and we will move on to the next applicant.
2. If the applicant is approved and defaults on renting the property and signing a rental/lease agreement, applicant will forfeit the security deposit paid.
3. The signing of the lease/rental agreement and occupancy or financial possession of the home is required within a maximum of two (2) weeks from the approval date.

4. Rent, security deposits, and cleaning deposits must be paid in certified funds (cashier's check or money order) prior to moving in.
5. Pets are allowed in some of our homes. Pets must be approved as well as meet all breed restrictions. If a pet is allowed, there will be a pet deposit in addition to the standard security deposit. We do not allow pets under one year of age.
6. All signing applicants must be present on move in day to sign the rental/lease agreement and accept keys.

Residential Rental Group, LLC.

RENTAL APPLICATION

TO BE COMPLETED BY EACH ADULT APPLICANT

Property Address _____ Property Code _____
 Date _____, 20____ Time _____ Agent _____
 Desired Move in Date _____, 20____

APPLICANT

Applicant Name _____
 Date of Birth _____ S.S. # _____ Driver's License # _____
 Email Address _____
 Home Phone _____ Cell Phone _____ Fax Number _____

RENTAL HISTORY

Present Address _____
 City _____ State _____ Zip Code _____ Monthly Rent/Mortgage? _____
 Move in Date _____ Move out Date _____ Do you rent or own? Own Rent
 Landlord Name _____ Landlords Phone _____
 Have you given proper notice? Yes No

Previous Address

City _____ State _____ Zip Code _____ Monthly Rent/Mortgage? _____
 Move in Date _____ Move out Date _____ Did you rent or own? Own Rent
 Landlord Name _____ Landlords Phone _____
 Did you give proper notice? Yes No
 Other States or Countries you have lived in the past 5 years _____

EMPLOYMENT

Present Employer _____ Supervisor _____
 Street Address _____
 Phone _____ Position Held _____ Date Hired _____
 Gross Monthly Wage \$ _____ Other Income \$ _____ Source _____
 Previous Employer _____
 Street Address _____
 Phone _____ Position Held _____ Employed (dates) _____

CREDENTIALS

Bank (checking) _____ Account # _____
 Bank (savings) _____ Account # _____
 Relative/Parent _____ Phone _____
 Personal Reference _____ Phone _____
 Have you ever been evicted? Yes No If Yes, date _____
 Have you been convicted of, pled guilty to any felony or misdemeanor? Yes No If Yes, date _____
 Have you ever filed bankruptcy? Yes No If Yes, date _____

OTHER

List ALL Persons to Occupy Residence
 Name _____ Date of Birth _____
 Name _____ Date of Birth _____
 Name _____ Date of Birth _____
 Name _____ Date of Birth _____

Name _____ Date of Birth _____
Name _____ Date of Birth _____

Do you have pets? Yes No If Yes, please enter type, breed, and age below.

Type _____ Age _____ Type _____ Age _____
Type _____ Age _____ Type _____ Age _____

Why are you vacating your current residence? _____

How did you hear about us? _____

APPROVAL

I certify that the above information is correct and complete and hereby authorize Residential Rental Group, LLC, to do a credit check and make any inquiries necessary to evaluate my tenancy and credit standing. I understand that giving incomplete or false information is grounds for rejection of this application. If any information supplied on this application is later found to be false, this is grounds for termination of tenancy. Owner/Agent has charged a non-refundable screening fee. Landlord may obtain a consumer credit report and/or an investigative consumer report which may include the checking of the applicant's credit, income, employment, rental history, criminal court records and may include information as to his/her character, general reputation, personal characteristics, and mode of living. If the application is approved, applicant will have 48 hours from the time of notification to either execute a rental/lease agreement and make all deposits required there-under or make a deposit to hold the unit (50% of entire security deposit) if applicant fails to occupy the unit within the two (2) weeks time, deposit is forfeited. If applicant fails to timely take the steps required above, they will be deemed to have refused the unit and the next application for the unit will be processed.

APPLICANT SIGNATURE _____ **DATE** _____